

Dr Anna Clark
Freelance Editor and Project Manager



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Profile

I have over 20 years' experience of supplying freelance editorial and project management services to major educational publishing houses. Prior to this, I was Further Education Commissioning Editor for Hodder and Stoughton Educational and I have also worked as Development Editor at Longman Schools (Pearson Education), managing every aspect of the editorial process.

I studied biology at the University of Leicester and have a PhD in molecular biology from the University of Cambridge.

Editorial Services

I supply copyediting, rewriting/development and proofreading services, which can include author liaison according to the client's brief and requirements. I aim to provide an efficient service, delivering accurate editing to agreed timescales, always respecting a client's confidentiality.

Project Management

As well as basic editorial services, I can provide a management service for manuscripts pre- and post-delivery, guiding and monitoring authors, scheduling and budgeting, liaising with in-house staff and other freelance editors, designers and picture researchers.

Subjects

I specialise in – but am not restricted to – biology, chemistry and physics at secondary and Higher/A Level, and have covered most school subjects. I am also familiar with a range of vocational subjects, including engineering, graphic communication, design and manufacture, ICT, child care, sport, and health and social care.

Clients

Hodder Education, Macmillan, Hodder Gibson, Heinemann Educational, HarperCollins, Leckie & Leckie, Pearson Education (formally Longman Schools), Ken Vail Graphic Design, BrightRed, Letts Educational, Cambridge University Press, City & Guilds, Harvey Maps, Smart Science, Out of House Publishing, Electra Media, QBS learning, Wearset.

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Employment

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|--------------|---|-------------------------------------|
| 1998– | Freelance Editor and Project Manager | |
| 1995–1998 | Commissioning Editor | Hodder and Stoughton Educational |
| 1994–1995 | Development Editor | Longman Schools (Pearson Education) |
| 1993–1994 | Desk Editor | Longman Schools (Pearson Education) |

Qualifications

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|------|---|
| 1993 | PhD (University of Cambridge) Molecular Biology |
| 1989 | BSc 2(i) (University of Leicester) Biological Sciences (Genetics) |

Courses

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| 2020 | Basic Macros, online with Paul Beverley |
| 2015 | Workflow: back to basics and editorial best practice, Hodder Education |
| 2000 | Grappling with Grammar, Publishing Training Centre, Bookhouse (Freelance training grant awarded by Paul Hamlyn Foundation) |

Recommendations

‘I just want to say you’ve been amazing on this project Anna and I really can’t imagine how it could have been completed so successfully without you. Thank you so much for your efforts.’
James Orr, Publisher – Custom, Caribbean and International Curriculum (Dec, 2020)

‘I also just wanted to say thank you so much for the answer check you did on this book. It’s so useful to have someone who knows what they’re talking about to check the proofs and the answers! I really appreciate it.’
Megan Blee, Editor, Hodder Education (Oct, 2020)

‘Congratulations on making the deadline for the book! For my part I would just like to say how much I appreciated your highly efficient, eagle-eyed and intelligent input to the revision process. You made the whole exercise a hassle-free pleasure.’
Peter Cann, author of Cambridge International A/AS Level Chemistry 2nd ed, (March, 2020)

‘Working with Anna is always a pleasure: she is a thoughtful and hard-working freelance project manager, with specialism in the sciences. Anna is extremely well-organised, has a strong working knowledge of the requirements of educational resources, close attention to editorial/design detail and is able to confidently juggle multiple projects. She is fully conversant with our complex styling template. As a friendly, informative and proactive communicator, she is able to quickly form working relationships with authors.’
Charlotte Hiorns, Project Editor, Hodder Education (May, 2018)

‘Thank you very much for seeing this project through. I know it’s not been an easy one (at the very least in the last few weeks!) and I really appreciate that you worked so hard to send it to press as soon as possible while still ensuring that the content was of a really high standard. Coming to this project at a late stage, I was relieved to have a project manager who knew exactly where everything was and could guide it towards the end single-handedly!’
Alexandra Riley, Commissioning Editor, Harper Collins (April, 2013)