

Dr Anna Clark
Freelance Editor and Project Manager



CLARKEDITORIAL

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Profile

I have 20 years' experience of supplying freelance editorial and project management services to major educational publishing houses. Prior to this, I was Further Education Commissioning Editor for Hodder and Stoughton Educational and I have also worked as Development Editor at Longman Schools (Pearson Education), managing every aspect of the editorial process.

I studied biology at the University of Leicester and have a PhD in molecular biology from the University of Cambridge.

Editorial Services

I supply copyediting, rewriting/development and proofreading services, which can include author liaison according to the client's brief and requirements. I aim to provide an efficient service, delivering accurate editing to agreed timescales, always respecting a client's confidentiality.

Subjects

I specialise in – but am not restricted to – biology, chemistry and physics at secondary and Higher/A Level, and have covered most school subjects. I am also familiar with a range of vocational subjects, including engineering, graphic communication, design and manufacture, ICT, child care, sport, and health and social care.

Clients

Hodder Education, Hodder Gibson, Heinemann Educational, HarperCollins, Leckie & Leckie, Pearson Education (formally Longman Schools), Ken Vail Graphic Design, BrightRed, Letts Educational, Cambridge University Press, City & Guilds, Harvey Maps, Smart Science, Out of House Publishing, Electra Media, QBS learning, Wearset.

Project Management

As well as basic editorial services, I can provide a management service for manuscripts post-delivery, handling scheduling and budgets, monitoring authors, liaising with in-house staff and other freelance editors, designers and picture researchers.

Dr Anna Clark

Freelance Editor and Project Manager

Employment

1998-	Freelance Editor and Project Manager	
1995-1998	Commissioning Editor	Hodder and Stoughton
Educational		
1994-1995	Development Editor	Longman Schools (Pearson Education)
1993-1994	Editor	Longman Schools (Pearson Education)

Qualifications

1993	PhD (University of Cambridge) Molecular Biology
1989	BSc 2(i) (University of Leicester) Biological Sciences

Courses

2015	Workflow: back to basics and editorial best practice, Hodder Education
2000	Grappling with Grammar, Publishing Training Centre, Bookhouse (Freelance training grant awarded by Paul Hamlyn Foundation)

Recommendations

‘Anna worked as a development editor on one of my projects. In this role she rewrote content provided by the author and created book pages with a complex page layout. The resulting manuscript was very high quality. Anna is very pleasant and easy to work with and is also very efficient.’

Carol Usher, Independent Publishing Consultant acting for Pearson (May, 2018)

‘Working with Anna is always a pleasure: she is a thoughtful and hard-working freelance project manager, with specialism in the sciences. Anna is extremely well-organised, has a strong working knowledge of the requirements of educational resources, close attention to editorial/design detail and is able to confidently juggle multiple projects. She is fully conversant with our complex styling template. As a friendly, informative and proactive communicator, she is able to quickly form working relationships with authors.’

Charlotte Hiorns, Project Editor, Hodder Education (May, 2018)

‘Thank you very much for seeing this project through. I know it’s not been an easy one (at the very least in the last few weeks!) and I really appreciate that you worked so hard to send it to press as soon as possible while still ensuring that the content was of a really high standard. Coming to this project at a late stage, I was relieved to have a project manager who knew exactly where everything was and could guide it towards the end single-handedly!’

Alexandra Riley, Commissioning Editor, Harper Collins (April, 2013)

‘Anna is a delight to work with. She is professional, meticulous and efficient. Whether proofreading, copyediting or doing a more involved development edit, she can be counted on to be rigorous, conscientious and creative in finding solutions. Anna’s friendly and supportive approach makes her a great person to have on your team. I would recommend her highly and look forward to working with her in the future.’

Jo Kemp, Freelance Project Manager for leading educational publishers (Sept, 2011)

‘Anna is a very safe pair of hands for editorial projects and delivers all material to a high standard in an incredibly professional manner.’

John MacPherson, BrightRed Publishing (May, 2010)